



Career and Technical Education Committee
Maine State Board of Education
Minutes of the February 11, 2014 Meeting

The Career and Technical Education Committee held a meeting on Tuesday, February 11, 2014, at the Department of Education in Augusta. The following were present: Committee Chair Steven Pound; Peter Geiger; and Kristin Bishop by phone (Board Members); Margaret Harvey; and Shawn Lagasse (Department of Education) and Mary Becker, Secretary Associate, State Board of Education.

Call to Order

Steve Pound called the meeting to order at 8:03 AM.

MOVED by Peter Geiger, seconded by Kristin Bishop, and unanimously voted by those present to approve the January 13, 2014 minutes as written or with amendments after Meg Harvey reviews.

Career and Technical Education Update – Meg Harvey

- Teacher Effectiveness model is coming out for the Department of Education and the field. It has not been approved yet but will include CTE teachers. To learn more about teacher effectiveness, go to the DOE website <http://www.maine.gov/doe/effectiveness/index.html> Nigel Norton will be Meg's lead on teacher effectiveness. Mary Paine is the new consultant for teacher effectiveness and Meg and Nigel will be meeting with Mary this week. Meg will forward the alternative model to committee members.
- Bridge Year Grant payments have gone out. The list is in the January 13, 2014 CTE minutes.
- Received a 5% increase in Perkins Grant
- Meg attended a Southern Regional Education Board meeting and in the summer of 2015 she hopes to offer a two day workshop to CTE teachers on Professional Development.
- Proficiency Based Education – Meg has met with Rachelle twice regarding Proficiency Based Education and she will be meeting with her consultants today.
- Notice of Proposed Rule Changes to Chapter 115 - Proposed Rule Changes to Chapter 115: Public Law 635 – LD 1858 "An Act to Ensure Effective Teaching and School Leadership" established an alternative pathways stakeholder group to review possible changes to Maine's Certification regulations. The group made recommendations to the certification examination process for Career and Technical Education (CTE) teachers. The content knowledge exam would be replaced by industry credentials or industry related exams. Also recommended was the requirement of a CTE orientation program for new teachers with the first year of employment. Transition language is included to allow those continuously certified under conditional certificates to continue under current rules, but all new CTE teachers would fall under the new rules starting September 1, 2015.

Career and Technical Education Student Survey – Kristin Bishop

Kristin is working on her first draft of the CTE survey questions along with a letter that will be sent to the superintendents and principals of Somerset Career and Technical Center's 5 sending schools for students to take. Over February vacation she will compile the questions and send the draft to the Board CTE Committee members for review.

OSHA Training – Shawn Lagasse

Career and Technical Education Instructors become authorized trainers for Occupational Safety and Health Administration (OSHA) which gives them the ability to issue OSHA cards to students. Over the course of eight workshop days in February and April, instructors traveled from around the state to participate in OSHA training. All attending CTE instructors completed and passed both courses, granting them the OSHA status of "Authorized Trainers." These instructors are now able to provide OSHA training to CTE students in their classrooms, centers and regions. This newly trained cohort of instructors self-reported that over the next school year, they will train approximately 408 students and will issue either OSHA 10- or 30-hour cards in their CTE programs.

The potential cost savings of this authorized trainers program is considerable. The OSHA card-processing fee per student, per card is only \$5. To issue cards to the 408 self-reported students will cost Maine schools \$2,035. If all 408 students are eventually employed by businesses that require OSHA cards, and those businesses were to pay wages and the cost of the training, the same students could cost the industry between about \$169,000 and \$385,000.

This training was made possible in part by Maine Bureau of Labor Standards, SafetyWorks, CTE centers/regions around Maine and Region 1 OSHA Training Institute Education Center. Each partner in the OSHA group provided the following assistance: Maine SafetyWorks taught three days, OSHA Region 1 Training Center discounted the training, selected CTE centers provided free training rooms/refreshments and the Department's CTE team paid for cost of the courses so instructors could attend the classes for free. Without these sponsorships, the total retail cost would have been over \$30,000.

Shawn will present the OSHA training to the full State Board during the workshop session of the Wednesday, February 12, 2014 meeting.

Upcoming Presentations:

- Comprehensive School Review Documents – CTE schools may choose their school review from either the MDOE or the New England Association of Schools and Colleges (NEASC). At the March CTE Committee meeting, Dwight Littlefield will report on the school review documents and the process they use for CTE schools. By law, all CTE schools need to be reviewed.
- Seeds of Peace Project – This is a federal organization that brings students together. Meg will bring a proposal forward to the April Committee meeting.
- Perkins State Plan – (March Meeting) Approval of State of Maine year eight (8) revisions and request to extend the Six-Year Plan for Career and Technical Education Under the Carl D. Perkins Career and Technical Education Act of 2006 (P.L. 109-270)

Handouts at Meeting (copies in file):

- *Career Readiness Indicators (Credentials/Certification)*
- *Department Provisionally Adopts Educator Effectiveness Rule (DOE Website)*

- *Notice of Proposed Rule Changes to Chapter 115 (DOE Website)*
- *CTE Instructors Become Authorized Trainers for Occupational Safety and Health Administration (OSHA)*

The next Career and Technical Education Committee meeting is scheduled for Monday, March 10, 2014 at 8:00 AM. The meeting will be held in room 538 of the Cross State Office Building.

Meeting adjourned at 9:05 AM.